

Statement of Agreement & Conditions of Participation

Once accepted to a LVC study off-campus program, each student is required to carefully read the “Safety & Responsibility Guidelines for a Study Off-Campus Program” that is attached to this Agreement as Attachment “A” and also to carefully read and execute this “Statement of Agreement & Conditions of Participation”. The student will also be required to execute additional documents including an “Assumption of Risk, Unconditional Release, and Indemnification” once the student has fully committed to the Program by paying the final study abroad deposit.

I understand that my participation in a LVC study off-campus program is subject to my agreement to accept and abide by the following conditions of participation as well as those set forth in the “Safety & Responsibility Guidelines for a Study Off-Campus Program” (Attachment “A” to this Agreement). Failure to do so may result in termination from the program and forfeiture of all fees.

A. Financial Responsibility

- 1) I understand that a deposit of \$475, due by March 15 for fall semester programs and October 15 for spring semester programs, is used to secure my place in the program and will be credited toward my study off-campus semester costs.
- 2) I agree to pay or secure financial aid to pay all program tuition, fees, and, if required, room and board costs before my departure to the study off-campus program.
- 3) I understand that all travel and other incidental costs are my responsibility.

B. Withdrawal, Cancellation, or Dismissal

- 1) I understand that the \$475 acceptance deposit is fully refundable up to 60 business days before the beginning of the program. Notice of withdrawal must be made in writing to the Study Abroad Office. Withdrawals after this time are subject to forfeiture of the entire deposit, plus any unrecoverable portion of the program expenses advanced on my behalf.
- 2) I understand that LVC makes every effort to deliver every program offered. However, many circumstances beyond the College’s control could affect the welfare and safety of the participants. LVC, therefore, reserves the right to cancel a program in the event of changes that adversely affect its ability to deliver a quality academic program in which the College can reasonably safeguard the health, safety, and well-being of all participants. In the event of program cancellation by LVC, all deposits, tuition, and housing costs (if applicable) will be fully refunded if the student is unable to enroll in courses and live on-campus (if applicable) at LVC in Annville for the semester.
- 3) I understand if I am dismissed from a program I will receive no refund of any costs involved, including travel costs, and I am subject to charges for any unrecoverable program expenses advanced on my behalf.

C. Behavioral Responsibilities

- 1) I understand that all policies governing acceptable behavior found in LVC’s *Student Handbook* apply to me during my participation at an off-campus program site. Failure to abide by these policies, either before or during my participation in an off-campus program, can result in disciplinary action, up to and including my immediate dismissal from the

program. I recognize that the authority for adjudicating alleged violations of the LVC Student Conduct Code while at an off-campus program site lies with the Dean of Students at LVC.

2) I further understand that as a LVC student at an off-campus program site, I represent my institution and my country and will behave as an ambassador for both. I am expected to conduct myself appropriately and respectfully, and will abide by the rules set forth by the host institution, landlord and/or homestay hosts. I understand that LVC abides by all policies of the host institution, and that LVC students violating these policies will face appropriate disciplinary action. I understand that behavior disruptive to the group as a whole, or offensive within the host culture is considered grounds for dismissal. Examples may include, but are not limited to: disruptive sexual behavior, or behavior deemed offensive to the host culture; or disruptive, violent, or destructive behavior in student housing.

3) I understand that LVC must take steps to ensure that no offensive, disruptive or potentially dangerous conduct occurs while LVC students and faculty are abroad. Accordingly, LVC reserves the right to dismiss a student from the program either before or after departure on the basis of any observed conduct or behavior which causes LVC concern for the safety and well-being of students or others. The Dean of Students at LVC shall have the authority to make the final decision on dismissal from the program.

D. Alcohol and Drug Policies

1) I understand that alcohol may be consumed, within reasonable limits, by students who are of legal age in the host country. Students who choose to consume alcohol do so with the knowledge that they remain responsible for their actions at all times and are expected to drink responsibly. Excessive and irresponsible drinking leading to intoxication, hospitalization, and/or behavior that interferes with the program or rights of others is subject to immediate disciplinary action, and may result in dismissal from the program. Further, I understand that most health insurance policies will not cover any injuries that occur while I am under the influence of alcohol, intoxicants or any drug not prescribed by a physician.

2) I understand that students are prohibited from selling, using, or possessing any drugs that are considered by host law to be illicit or illegal. Any drug related infraction will be considered a grave violation of LVC policy as printed in LVC's *Student Handbook* and will result in immediate disciplinary action, including possible dismissal from the program. Further, I understand that the possession of drugs is often dealt with harshly by host country law enforcement.

E. Academic Responsibilities

1) I agree to attend all required orientation and re-entry meetings.

2) I understand that I am required to enroll for credit in a full time academic program as defined by the host institution, and comply with the attendance policies of the host institution, in addition to any other policies concerning academic eligibility.

3) I agree to maintain honest conduct in my academic affairs as enforced by the host institution and printed in the Academic Procedures section of LVC's *Student Handbook*.

4) I understand that LVC reserves the right to withdraw acceptance to students who are placed on academic action during the semester immediately before their study off-campus participation.

F. Medical Issues including Mental Health

1) I understand that there are certain risks inherent in travel to an off-campus program site and LVC cannot assume responsibility for all of my activities or medical needs. I understand that it is my responsibility to carry medical insurance that is valid at the off-campus site for the length of my stay.

2) I accept all financial responsibility for any medical treatment I receive while at the program site and understand that to obtain medical care abroad it might be necessary to pay when the care is administered and seek reimbursement from my insurance company when I return home.

G. Travel Issues

1) I understand that I am responsible for making my own travel arrangements and for arriving at the program site on the designated arrival date and remaining until the official departure date.

2) I understand that while LVC encourages students to travel during their free time, the College is not responsible for my safety during independent travel. I further understand that I must inform the host institution of my travel plans.

I have read, understand, and agree to abide by the above “Statement of Agreement & Conditions of Participation” as well as the “Safety & Responsibility Guidelines for a Study Off-Campus Program” (Attachment “A” to this Agreement).

Participant Signature _____ Date _____

Printed Name _____ Student # _____

Program location and term _____

Date of birth* _____

If participant is **under 21 years of age, a parent/legal guardian must also read and sign this form.*

I am the parent or legal guardian of the above Participant, I have read the foregoing Participant Statement of Agreement & Conditions of Participation form (including such parts as may subject me to personal financial responsibility) and the Safety & Responsibility Guidelines for a Study Off-Campus Program” (Attachment “A” to this Agreement), and I will be legally responsible for the obligations and acts of the Participant as described in this Participant Statement of Agreement & Conditions of Participation form and in the Safety & Responsibility Guidelines for a Study Off-Campus Program” (Attachment “A” to this Agreement), and I agree, for myself and for the participant, to be bound by the term of these documents.

X

Signature of Parent / Guardian Date