

**Lebanon Valley College  
of Pennsylvania**

November 2007

**TO:** The Campus Community  
**FROM:** Ronald B. Toll  
**SUBJECT:** SEVERE INCLEMENT WEATHER/OTHER EMERGENCY

**Day Classes** - As a general rule, day classes (Monday through Friday, 8:00 am to 5:00 p.m.) will be held for those students and faculty members able to get to class without jeopardizing their safety. Neither commuting students nor faculty members are expected to take personal risks to get to campus. Commuting students **will not** be penalized for missing classes at such times. Faculty members who cannot meet their classes must notify the College by calling 867-6161 (after 6:00 am), or the Registrar's office at 867-6215. (When calling the Registrar's office before 8:00 a.m., please leave a voice mail message.) **However, should day classes be delayed, the College will operate under a modified schedule which will be posted on the web and sent via e-mail to all faculty and full time students.**

**Evening and Weekend College Classes** - Students enrolled in evening or Weekend College classes that are not canceled should use their best judgment concerning hazardous conditions. Students **should send an email** to their instructors; or at the next class session they should simply tell their instructor why they were absent.

**Notification of General Cancellation of Classes**

	<b>Decision Time</b>	<b>Notification of Resident Students</b>	<b>Notification Of Commuters</b>	<b>Notification of Faculty/Staff</b>
<b>Day Classes</b>	6:00 a.m.	LVC Home Page Signs in Dorms and College Center Radio/TV	LVC Home Page Patriot-News InsideLine Radio/TV	LVC Home Page Call from Chair/Supervisor Patriot-News InsideLine Radio/TV
<b>Evening Classes</b>	3:15 p.m.	(same as above)	(same as above) & lvc email to classes	LVC Home Page Call from Continuing Ed Patriot-News InsideLine Radio/TV lvc email to adjuncts & faculty
<b>Weekend Classes</b>	6:15 a.m.	(same as above)	(same as above) & lvc email from faculty	(same as above) lvc email to faculty

**Patriot-News InsideLine** - Call Harrisburg – 255-1212 (This may be either a free call or a toll call, depending on your location or use of a cell phone.) to reach the automated telephone call-in system operated by the Harrisburg Patriot News. When asked to enter your selection, dial **2980**. For the local weather report, which is updated four times daily, dial **1-800-307-2886**.

**Television and Radio Stations**

Lebanon:	WLYH-TV Ch 15 WLBR 1270 AM WQIC 100.1 FM	Lancaster:	WGAL-TV Ch 8 WITF 99.7 FM WLAN 96.9 FM WROZ 101.3 FM	Harrisburg:	WHP-TV Ch 21 WHTM-TV Ch 27 WITF-TV Ch 33 WHKF 99.3 FM WHP 580 AM WITF 89.5 FM WRTB 94.9 FM WRVV 97.3 FM
York:	WPMT-TV Ch 43 WARM 103.3 FM WSBA 910 AM WSOX 96.1 FM	Reading:	WRFY 102.5 FM		