

Career Planning Checklist for LVC Students



Explore the possibilities. Education yourself on the connection between your interests and potential careers or majors. Utilize key resources such as:

- FOCUS-2. A computer-assisted guidance instrument with assessment features.
- What Can I Do...? An online resource to help connect majors with careers.

Gather Information. Use printed, electronic, and people resources to assist you.

- Learn how to conduct an informational interview.
- Research majors at LVC.
- Access Career Insider (VAULT) for career profiles and industry guides.

Connect with others. Begin to build a network of people early in your college career.

- Consult *Career Connections* mentors through your JOB CENTER account. These LVC alumni are willing and eager to “chat” with you and offer advice.
- Apply for Project CLOSE-UP career shadowing program for first year students.
- Speak with a career advisor for help on narrowing choices, defining career directions, obtaining suggested resources, and learning helpful strategies.

Start to build your professional profile.

- Sign on to JOB CENTER. Keep your profile current, stay informed and RSVP to career events & workshops.
- Get involved in campus clubs and organizations. Consider part-time jobs (on and off-campus) to begin developing work experience and good working habits and attitudes.